

TOUR GUIDE PROGRAM APPLICATION (page 1 of 3)

PLEASE EMAIL THIS APPLICATION TO: tours@icaboston.org

WHO ARE WE?

ICA Tour Guides are a dynamic community of volunteer men and women from diverse backgrounds with a shared interest in the art of our time. As key members of the Education Department, Tour Guides encourage visitors of all ages to develop an appreciation for and make meaning from contemporary art and culture.

WHO ARE YOU?

You are someone who enjoys working with people from diverse ages and backgrounds and who shows a passion for art, culture, and creativity. You don't need to have any prior experience as a guide, docent, or teacher, but you should be comfortable speaking in public. You are a lifelong learner who possesses a range of personal and professional experiences and wants to be part of Boston's artistic community. You want to volunteer your time engaging visitors in an open dialogue about the works on view at the ICA and assisting them in developing visual, analytical, and critical thinking skills.

HOW DOES IT WORK?

Applications will be accepted from now until **JUNE 25**. Please fill out this form and attach your current resume. If you do not have a resume, you may attach a separate sheet of paper with information about you, relevant experience, training, coursework (e.g. art, art history, education, public speaking), employment, professional affiliation and/or volunteer work related to the arts. In addition to the written application, an interview (individual or with other applicants) with members of the ICA Education Department is required.

Tour Guide candidates will participate in a day time (10 to 11:30 am), semester-long (September to December) training course to learn more about contemporary art and culture, the history and architecture of the ICA, education and interpretation strategies, and touring techniques for all age groups. Please note that regular attendance to this course is required, and participation in all discussions and group activities is expected.

After the training course, all participants will be expected to follow a minimum of two tours with an active ICA Tour Guide, and they will also be paired with a mentor (experienced Tour Guide). Each participant will develop and conduct a one hour graduation tour during January 2011. The tour will be followed by a discussion and evaluation session with Education Department staff and the participant's mentor.

Upon graduation, all Tour Guides will be expected to lead a minimum of four tours each month, either public or private tours or a combination thereof. Attending ongoing training sessions for new exhibitions on occasional weekday evenings is also expected.

THE INSTITUTE OF CONTEMPORARY ART / BOSTON

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Name

Date

Address

City

State

Zip

Phone (day)

Phone (eve)

Email

Occupation

1. Why are you interested in becoming a Tour Guide at the ICA?

2. Do you volunteer for other organizations? If so, what are they and what do you do?

3. What are your interests, hobbies or leisure time activities?

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4. Please describe your interest in art and your knowledge of contemporary art.

5. Rate your comfort level working with the following audiences:

	<i>Not comfortable</i>	<i>OK</i>	<i>Very comfortable</i>	<i>My favorite audience!</i>
<i>Elementary School</i>	1	2	3	4
<i>Middle/High School</i>	1	2	3	4
<i>College</i>	1	2	3	4
<i>Adult/Senior</i>	1	2	3	4

6. How do you prefer to learn new things? (*Read, observe, listen, research, try it, etc.*)

7. What have skills or training do you have to contribute as a guide? (*Such as public speaking, working with groups, art history, etc.*)

8. Are you fluent in any languages other than English? If so, would you be comfortable conducting tours in this language?

9. How did you hear about our Tour Guide Program?

10. What is your experience with the ICA? Have you visited the museum or participated in a program or event?

THANK YOU!